

MC Board Funding Request Checklist

Exam MOC

Command Endorsement (**FOR TRAVEL REQUEST ONLY**).

Signed Request from Applicant.

Payment Receipt from Medical Board (PDF).

Bank/Credit Statement showing the payment transaction with PII redacted. (PDF)

Electronic Funds Transfer (EFT) Form.

Date Confirmation letter or email from the medical board or testing center showing the date and location the applicant's exam is scheduled.

Note: Although the TAD Request Worksheet is not required as part of a complete funding request, it will be needed to schedule travel in DTS. Contact your local TAD/Travel office for assistance.

NMPDC is more capable of funding requests in a timely manner when a complete request is submitted.

If documents are missing in your funding request, please indicate in your initial funding request email to usn.bethesda.navmedleadprodevcmd.mbx.nmpdc-cme-funding@health.mil

- 1. What document is missing?**
- 2. When NMPDC may expect to receive the missing document.**